

HARDEN PARISH COUNCIL
The Annual Meeting of the Council is on
Thursday 10th May 2012
7.15pm in the Memorial Hall

AGENDA

You are hereby summoned to attend the **Annual Meeting of the Council** of Harden Parish Council on Thursday 10th May 2012 at 7.15pm, in the Memorial Hall, Harden

- 1. ELECTION OF CHAIR AND VICE-CHAIR** – to elect Chair and Vice-chair; subsequent signing of declaration of acceptance of office by Chair.
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATION OF INTEREST** - to receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting. The disclosure must include the nature of the interest.
- 4. PUBLIC REPRESENTATION** - members of the public are invited to raise any matters of concern for a maximum of 15 minutes.
- 5. TO CONFIRM MINUTES OF MEETING HELD ON 12th APRIL 2012** (previously circulated).
- 6. TO CONFIRM RESPONSIBLE FINANCE OFFICER AND REVIEW BANK MANDATE** (current RFO is John Bagnall; current signatories for cheques are Mike Andrews, John Bagnall and Alan Sykes).
- 7. TO CONFIRM APPOINTMENT OF INTERNAL AUDITOR** (current internal auditor is Mrs McGonigle).
- 8. TO CONFIRM MEMBERS OF THE PLANNING COMMITTEE** (current Planning Committee Chair is Kay Kirkham).
- 9. TO CONFIRM STANDING ORDERS** (previously circulated) – to consider adoption of financial regulations also (model financial regulations previously circulated).
- 10. CODE OF CONDUCT** – to receive update from Clerk on adoption of new Code of Conduct.
- 11. PARISH COUNCIL ACCOUNTS 2011-2012** – to approve Annual Return 2011-2012.
- 12. QUEEN'S JUBILEE: TREE PLANTING AND FUNDING** – to consider the number and location of new trees to be purchased, type and estimated costs involved; also to consider whether to donate one tree to local residents.
- 13. MEMORIAL HALL** – to consider the final report on the feasibility study on Memorial Hall; and to discuss further refurbishment to meeting room.
- 14. PAYMENTS FOR APPROVAL** – any items to be noted (to include £13.30 for Clerk's expenses, £25 internal audit fee and £1500 for The Sheriff Barker Partnership Ltd for consultancy services in respect of feasibility study).
- 15. CORRESPONDENCE** – any items received by the Parish Council for discussion, to include:
 - Letter from Bradford District Community Fund re Queen's Diamond Jubilee Fund (£100 awarded to Harden Parish Council for commemorative oak tree).
- 16. PLANNING DECISIONS** – notification of any planning decisions, to include:
 - 12/00926/HOU – 13 Ryecroft, Harden
Construction of single storey lean-to garage – APPLICATION WITHDRAWN
 - 12/00909/HOU – Ivy Farm, 2-4 Ryecroft, Harden
Construction of single storey double garage (upon existing concrete slab) forming part of the existing driveway - REFUSED
- 17. PLANNING APPLICATIONS** – to consider the Parish Council's response to the following applications:
 - a) **12/01748/HOU** – 20 Park View Terrace, Moor Edge High Side, Harden
Construction of dormer window
 - b) **12/01601/FUL** – Cuckoo Nest Barn, Harden Road, Harden
New dwelling formed from existing barn

THIS IS A PUBLIC MEETING – EVERYONE WELCOME